

# SHADOW REQUEST PROCESS for ECU Health team members



## ECU Health Team Member Shadow Requests

As an ECU Health team member, you have already completed the education modules and immunization requirements therefore, you do not have to duplicate this process. You will be required to read the shadow policy. The only required paperwork is the Shadow Agreement form. Please do not wear your staff identification while you are participating as a shadow participant and do not wear scrubs unless provided for a sterile environment.

**See below for contact information for the specific ECU Health facility you plan to shadow – PLEASE make contact before completing any forms to confirm your request can be accommodated.**

**NOTE - Credentialed providers** such as MD, PA, NP and other APP's at ECU Health Medical Center are managed under the Medical Staff Support Policy and Procedure. For information call **252-847-4534**.

1. Go to [Shadow Experiences](#) to access the SharePoint Shadow webpage.
2. Read the Shadow Policy by clicking on the underlined word “policy and procedure” on the SharePoint Shadow webpage.
3. Click on the “[Shadow Agreement](#)” and complete all 4 pages. All signature fields must be complete including witness signatures and contact information. Incomplete applications are not accepted.

**Note: All shadow requests are subject to review, approval and departmental availability. Incomplete applications will not be processed.**