

# ECU Health Occupational Health Clinic Acknowledgment of Instructions Regarding Accidental Injury



Each employee who is injured by an accident while working for ECU Health Medical Center is eligible for ECU Health Workers' Compensation benefits, pending an investigation by the NC Industrial commission.

NC Workers' Compensation law states that "an employee who is injured on the job and requires a physician's treatment must see a physician designated by the employer" in order to be covered by Workers Compensation. There is an Occupational Health Physician who is authorized by ECU Health Occupational Health Clinic to treat work-related injuries.

If there is a serious injury needing immediate attention, the E.D. physician is approved to treat the employee. Occupational Health Clinic will arrange for all treatment during regular hours. The supervisor will arrange treatment in the E.D. during other hours. Follow-up from all E.D. visits **must** be done through ECU Health Occupational Health Clinic.

**Note: UNAUTHORIZED MEDICAL TREATMENT OR PHYSICIAN VISITS WILL NOT BE COVERED UNDER WORKERS COMPENSATION.**

If you are accidentally injured while at work, notify your supervisor immediately and document your injury on a hospital Employee Event form. Have your supervisor sign the report and send or take it directly to the ECU Health Occupational Health Clinic. In addition, you should report the injury to the ECU Health Occupational Health Clinic Nurse by telephone or visit immediately. (If the incident occurs after OH clinic hours, on the week-end or a holiday, report as soon as the office re-opens).

All **blood exposures** are to be immediately reported to the Manager/Supervisor/Charge Person and documented on an Employee Event form. The Employee Event form is to be **taken** to ECU Health Occupational Health and given to the Occupational Health Clinic Nurse. If the ECU Health Occupational Health Clinic is closed, the Manager/Supervisor/Charge Person will contact the Patient Care Coordinator **IMMEDIATELY**. The Patient Care Coordinator will review the source patient's chart and complete a risk assessment. If necessary, she/he will contact the Emergency Department **only if post-exposure chemoprophylaxis is indicated**. Otherwise, the employee will place the Employee Event form in the box at your facility for that purpose and contact the ECU Health Occupational Health Nurse in person or by telephone **as soon as the Clinic re-opens**. Employees may also call the Blood Exposure Hotline at (252-847-8500) for specific instructions at the time a blood exposure occurs.

I have read the above information, and have had an opportunity to ask questions which have been answered. I understand that it is my responsibility to complete an Employee Event form anytime I have a job-related injury or exposure to any communicable disease. I have received the Workers Compensation Information Sheet.