

# Welcome to ECU Health

## New Team Member Welcome Day



### Congratulations on starting your career with ECU Health!

Please join us on your designated orientation start date at:

ECU Health Duplin Hospital - **401 N Main St., Kenansville, NC 28349**

#### Parking & Welcome Day

Park in any space at the hospital and enter through the main entrance on your designated start date. Upon entering the main entrance, please inform reception team of your arrival and have a seat. An ECU Health representative will arrive before 8 a.m. to greet you.

If you have questions prior to Welcome Day, please call 252-816-7446 opt. 1 or email [Onboardinghelp@ecuhealth.org](mailto:Onboardinghelp@ecuhealth.org)

<u>Week One</u>	<u>Learning Activities</u>	<u>Point of Contact</u>
<b><u>Monday Morning</u></b> All new team members attend morning session	<b>New Team Member Welcome Day</b> <b>Arrival Time: 7:45 a.m. – 12 p.m.</b> <ul style="list-style-type: none"><li>• Dress: Business Casual / Scrubs Approved</li><li>• <b>Bring designated forms of ID for I9s</b></li><li>• Take picture of vehicle license plate</li></ul>	For questions, please call: <b>Melissa Herring</b> - 910-296-2847  LearnNow or ECU Health access issues? ECU Health IS Helpdesk: 252-847-5111
<b><u>Tuesday - Friday</u></b> Clinical Team Members Only	<ul style="list-style-type: none"><li>• Follow instructions and schedule outlined by leadership or education.</li><li>• Please contact education to coordinate additional time to complete learning modules.</li><li>• <b>Deadline:</b> Team members <b>must</b> complete all modules by <b>Friday</b>.</li></ul>	

For returning and new hire benefits enrollment information and Benefits Office Hours please visit:  
<https://totalrewards.ecuhealth.org/new-hire-checklist/> and <https://totalrewards.ecuhealth.org/how-to-enroll/>

## ECU Health Duplin New Team Member Orientation Schedule

Day 1: All Team Members		
Time	Description	Presenter
8 – 8:15 a.m.	Welcome/Video/Schedule	Britt Thornton/Erica Creech
8:15 – 8:45 a.m.	Brand You	Britt Thornton/Erica Creech
8:45 – 9:15 a.m.	Introductions & Executive Presentation	Jeff Dial/Christina Miller
9:15 – 9:45 a.m.	Duo Mobile/Peoplesoft (Opt In)/Email	Britt Thornton/Erica Creech
9:45 – 9:55 a.m.	Badge pictures/Break	ECU Health Police
9:55 – 10:20 a.m.	Tour/Time Clock	Britt Thornton/Erica Creech
10:20 – 10:30 a.m.	Wellness-Lifestyle Coach	Anna Keith/Britt Thornton
10:30 – 11:15 a.m.	Benefits/Tips for Success/HR Review/I-9's	Melissa Herring/Nan Pate
11:15 a.m. – 12 p.m.	BEFAST/Infection Control	Heather Locklear/Caroline Rust
12 – 12:45 p.m.	<b>Lunch with Manager</b>	
12:45 – 1 p.m.	Clinical Tools for Success (all team members)	Julie Teachey/ Mary Parish
1 – 4:30 p.m.	Day 2 Instructions/ Work on Learn Now Modules	Julie Teachey/ Self-Study

Day 2: All Team Members		
8 – 8:30 a.m.	RQI/ Crash Cart (clinical team members only)	Julie Teachey/ Mary Parish
8:30 – 9:30 a.m.	Quality Session (all nurses and nursing assistants)	Heather Locklear/ Destiny Eason
9:30 – 10:30 a.m.	Urinary and Bowel Maintenance/ NovaStat Glucometer/ Restraints (all nurses and nursing assistants)	Julie Teachey/ Mary Parish
10:30 – 11 a.m.	Breakout Sessions (all nurses and nursing assistants)	Julie Teachey/ Mary Parish
11 – 11:30 a.m.	Pharmacy (all Nurses)	Pharmacist
11:30 a.m. – 12 p.m.	Dysphagia Screen Education (All Nurses)	Alisa Fussell
12 – 12:30 p.m.	<b>Lunch</b>	
12:30 – 1 p.m.	Thrombolytics for Stroke (ED, ICU, and CSO nurses)	Julie Teachey/ Mary Parish
1 – 4:30 p.m.	<ul style="list-style-type: none"> <li>Learn Now Modules</li> <li>Relias Math Assessment (nurses only, due Wednesday at 0800)</li> </ul> Dysrhythmia assessment (ED, ICU, CSO nurses)	Self-Study

Days 2-5: All Team Members		
8 a.m. – 4:30 p.m.	Learn Now Modules	Self-Study
Complete unfinished role specific LearnNow modules and self-study assignments.		