

# Welcome to ECU Health

## New Team Member Welcome Day



### Congratulations on starting your career with ECU Health!

Please join us on your designated orientation start date at:

**ECU Health Edwin Monroe Conference Center** located at **2000 Venture Tower Drive, Greenville NC 27834**

#### Parking & Welcome Day

Park in any space at the **Edwin Monroe Conference Center** and enter the building on your designated start date. There will be signs for the designated parking lots and at the front entrance for new team member orientation. Upon entering the main entrance, please inform reception team of your arrival and have a seat. An ECU Health representative will arrive before 8 a.m. to greet you.

If you have questions prior to Welcome Day, please call 252-816-7446 opt. 1 or email [Onboardinghelp@ecuhealth.org](mailto:Onboardinghelp@ecuhealth.org)

<u>Week One</u>	<u>Learning Activities</u>	<u>Point of Contact</u>
<p><b><u>Tuesday Morning</u></b> All new team members attend morning session</p>	<p><b>New Team Member Welcome Day</b> <b>Arrival Time: 7:45 a.m. – 12 p.m.</b></p> <ul style="list-style-type: none"> <li>• Dress: Business Casual / Scrubs Approved</li> <li>• <b>Bring designated forms of ID for I9s</b></li> <li>• Take picture of vehicle license plate</li> </ul>	<p>For questions, please email: <a href="mailto:CandidateExperience@ecuhealth.org">CandidateExperience@ecuhealth.org</a> LearnNow or ECU Health access issues? ECU Health IS Helpdesk: 252-847-5111</p>
<p><b><u>Tuesday Afternoon</u></b> Identified job roles plan to attend afternoon session</p>	<p><b>Time: 1 p.m. – 4:30 p.m.</b></p> <ul style="list-style-type: none"> <li>• <b>RNs (including travelers), Nursing Assistants, Behavioral Health Associates, OR team members, Unit Secretaries and Respiratory Care practitioners at Edwin Monroe Conference Center</b></li> </ul>	
<p><b><u>Wednesday</u></b> Clinical Team Members only</p>	<p><b>Time: 8 a.m. - 5 p.m. – Venture Tower Computer Lab</b></p> <p>Team members will work on modules or follow instructions provided by leader or Professional Development Specialist</p>	<p>For questions, please email: <a href="mailto:Professional.transitions@ecuhealth.org">Professional.transitions@ecuhealth.org</a></p>
<p><b><u>Thursday, and Friday</u></b> Clinical Team Members Only</p>	<ul style="list-style-type: none"> <li>• Follow instructions and schedule outlined by leadership</li> <li>• Clinical Team members must complete all modules by Friday.</li> </ul>	<p>For questions, please email: <a href="mailto:Professional.transitions@ecuhealth.org">Professional.transitions@ecuhealth.org</a></p>

For returning and new hire benefits enrollment information and Benefits Office Hours please visit:

<https://totalrewards.ecuhealth.org/new-hire-checklist/> and <https://totalrewards.ecuhealth.org/how-to-enroll/>