

# Application for a Special Visit at Maynard Children's Hospital/Women's Services at ECU Health



Name of Visiting Group/Contact Person: \_\_\_\_\_

Email Address: \_\_\_\_\_

Telephone Number: \_\_\_\_\_

## Type of Event:

Women's Services

Children's Hospital

- Group/Playroom \_\_\_\_\_  
(All visitors must be over 18 years old)
- Room to Room \_\_\_\_\_  
(All visitors must be over 18 years old)

## Special Visiting Hours:

Other times may be arranged for Women's Services visits and Children's Hospital room to room visits if agreed upon by coordinators and visiting group. There are no special visits scheduled during evening hours, weekends or holidays.

### Playroom Special Visits

Monday, Wednesday and Friday

- 1:30-3 p.m.

Thursday

- 9:30-11 a.m.

## Options for Event:

First Choice Date: \_\_\_\_\_

Event Start Time: \_\_\_\_\_

Second Choice Date: \_\_\_\_\_

Event Start Time: \_\_\_\_\_

Length of Event (1.5 hour maximum): \_\_\_\_\_

Description of planned activity:

- Because costume characters can be frightening to some children, we request all characters be discussed and approved by the special visitors coordinator. Please refrain from wearing the following costumes: devils, angels, witches and full clown makeup. All costume characters should be dry cleaned before your visit and can be verified with a valid receipt.

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Number of people visiting: \_\_\_\_\_

Due to space constraint, no more than five people are allowed per event.

The contact person has the responsibility of making sure that all visitors meet the following criteria:

- No fever, cold, rash, diarrhea or vomiting in the previous five days
- No exposure to chickenpox, flu, or COVID in the last two weeks
- All immunizations up to date, including flu and COVID series
- Special visitors must follow ECU Health's current masking guidelines. All visitors are expected to wear a mask when a patient or family requests.

Would you like pictures of your event to be taken?

Yes \_\_\_\_\_ No \_\_\_\_\_

- Photographs of patients are only permitted by a parent/guardian's written consent. If consent is not received prior to the event, pictures cannot be taken. Children's hospital team members will take the pictures and email to you following the event. Visitors are not allowed to take pictures or have cell phones out during the visit.

Would you like the pictures taken to be posted on the Maynard Children's Hospital Facebook page?

Yes \_\_\_\_\_ No \_\_\_\_\_

- All visitors must sign a consent form to have pictures posted on the Maynard Children's Hospital Facebook page. Please follow Maynard Children's Hospital on Facebook to see your visit. Posts will be made at Child Life and ECU Health Marketing and Communications Department discretion. No timeline of post is promised.

Gifts of Food?

- Due to Health Department guidelines, all outside food donations must come from an approved location and be individually wrapped. No food donation may be passed out to patients; all food donations will be placed in unit family rooms or shared with Ronald McDonald House.

*Please allow at least 72 hours for a response from the coordinator. There will be a two week waiting period for application review and planning. All special visitors will receive confirmation prior to their event. Please take this time to express any concerns and/or questions that you may have. All visitors will meet at Reception Reef in the Children's Hospital.*

## **Considerations for a Successful Visit**

Please be prepared to interact with all ages of children in the hospital during your visit. The patients in Maynard Children's Hospital range in age from birth to 18 years of age with a variety of diagnoses including cancer, blood disorders, surgeries, respiratory problems and trauma. The average length of stay is 3-5 days.

Because of the rapid turnover rate and acuity level of the patients, we are unable to guarantee the size and age of the audience. A staff member will be supervising the entire event and can answer any questions that may arise.

Because the hospital serves a variety of cultures, please respect the diversity of religious beliefs that you may encounter. The hospital chaplain must approve and conduct all religious material or visits.

Please do not wrap any gifts brought into the hospital. Do not bring glass or small breakable items that could be ingested by small children. Because latex balloons are a choking hazard, only Mylar balloons can be brought in or distributed to patients. For infection control purposes, all donations must be new and unused.